



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
**SCHOOLS DIVISION OF BATANGAS**

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May 14, 2025

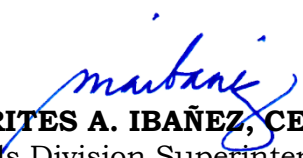
**UNNUMBERED MEMORANDUM**

**OFFICER-IN-CHARGE (OIC) DESIGNATION**

**TO :** Assistant Schools Division Superintendents  
Chief- Curriculum Implementation Division (CID)  
Chief- School Governance and Operations Division (SGOD)  
Education Program Supervisor in-charge of Private Schools  
Public Schools District Supervisors  
Private Elementary and Secondary School Heads  
All Others Concerned

In view of the leave of absence of the Schools Division Superintendent, Mr. Gregorio T. Mueco, CESO VI Assistant Schools Division Superintendent, is hereby designated as the Officer-In-Charge (OIC) on May 23-28, 2025. He will sign all routine communications except appointments, transfer of stations and financial matters. Policy and major decisions shall be held in abeyance.

For information, guidance and wide dissemination.

  
**MARITES A. IBAÑEZ, CESO V**  
Schools Division Superintendent

SDB/OFFICER-IN-CHARGE (OIC) DESIGNATION/S2-110418 /05/14/2025